



**Minutes, Regular Meeting
Babcock Library Board of Trustees
Babcock Library, 25 Pompey Hollow Road, Ashford, CT
10:00 a.m. Tuesday, March 28, 2023**

- I. The meeting was called to order at 10:AM
 - II. Secretary's Report: Sally Demars moved and Beth Fitzroy seconded to approve the minutes of the previous meeting. Motion carried.
 - III. Treasurer's Report: Pam Summers reported that the bills have been paid. She will inquire of Key bank the interest rate and time periods available to convert a portion of library Board funds to a CD. Pam will also pursue, with the boards permission, converting some expenses to an auto pay method.
 - IV. Director's Report: Ann Harper, the library director reported that library participation is up in all areas. Average daily participant walk-ins are at 22. Ann met with Bibliotech personnel regarding technological issues. The issue appears to be with our server which services Quick Books as well as Biblionation. Ann will further discuss with Bibliotech about possibly replacing our server with a NAS and new office setup.
Ann passed out updated budget, program participation and computer summaries usage for the year.
 - V. Old Business – No old business
 - VI. New Business – Personnel Policies discussions will be postponed to a special meeting on April 11 at 10AM.
 - VII. Persons to be Heard: Chonte gave an in depth presentation of new programs being planned. Some of the anticipated programs are a Horizon Wings presentation, a magic show, summer reading kick-off for kids, young adults and adults, pour painting, pet event and a patron appreciation night.
 - VIII. Correspondence: There was no correspondence.
 - IX. Friends Update: The Wine Tasting event target date is September 9. The book sale it being organized as well.
- Items for Next Meeting: No new items mentioned.

Jean McCarthy moved and Catherine Sampson seconded to adjourn at 11:37. Motion passed

Respectfully submitted, Jean McCarthy, Temporary Secretary